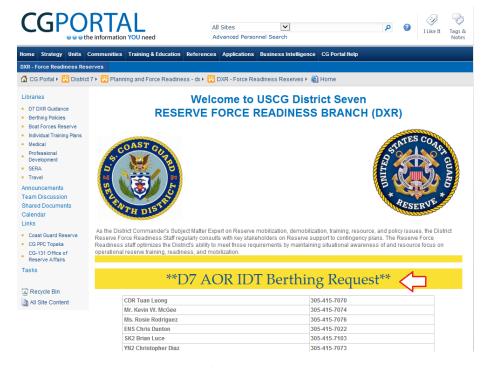
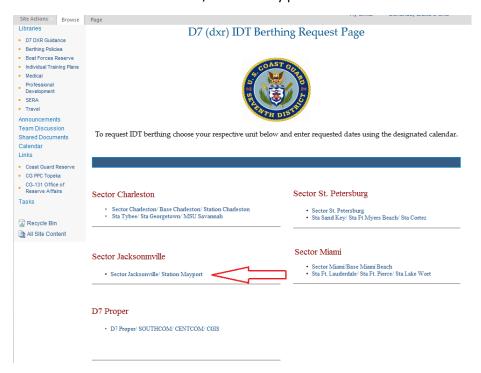
IDT Berthing, D7 DXR Portal calendar entry guide

- Go to D7 DXR Force Readiness Reserves Home
- Click **D7 AOR IDT Berthing request** banner

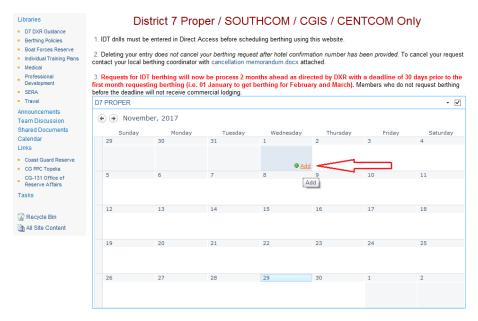


Click Sector Jacksonville/ Station May port link

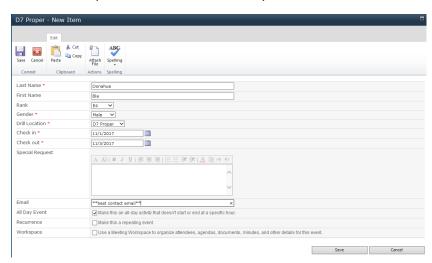


IDT Berthing, D7 DXR Portal calendar entry guide

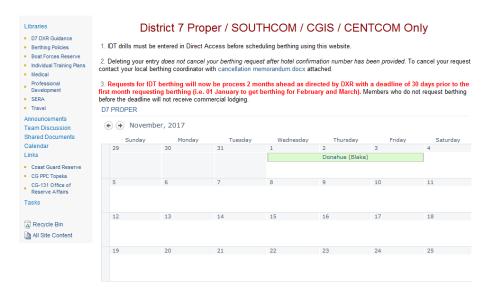
- Hover over the check in date and click the "add" link
- IF this is the 1st time using IDT calendar it will prompt you to request access. It may take five working days to receive access, IF you do not receive access contact RFRS staff for assistance.



Fill out required blocks and click all day event



• Ensure dates and name are correct



Confirmation #s

• Return to step 2, click Hotel confirmation Number banner.

Any changes need to be brought to Reserve Berthing Coordinator (RBC)

